

සහනදායී මෝටර් රථ ආනයන බලපත්‍ර ලබාගැනීම සඳහා අයදුම්පත් ඉදිරිපත් කිරීම

සහනදායී මෝටර් රථ ආනයන බලපත්‍ර ඉල්ලුම් කිරීම සඳහා අයදුම්පත් ඉදිරිපත් කිරීමේ දී අයදුම්පත් සම්පූර්ණ කල යුතු ආකාරය හා ඒ සමඟ ඉදිරිපත් කල යුතු ලිපි ලේඛණ සම්බන්ධ තොරතුරු පහත සඳහන් කර ඇත.

ඔබගේ පහසුව සඳහා නිවැරදිව සම්පූර්ණ කරන ලද අයදුම්පත්‍රයක ආකෘතියක් ද පහතින් දක්වා ඇත.

ඒ අනුව, අදාළ අයදුම්පත් ඉදිරිපත් කිරීමේ දී පහත කරුණු සම්බන්ධව අවධානය යොමු කර නිවැරදි අයදුම්පත් පමණක් ඔබගේ ආයතන ප්‍රධානීගේ මඟින් මෙම කාර්යාලය වෙත ඉදිරිපත් කිරීමට කටයුතු කරන ලෙස මෙයින් කාරුණිකව දන්වමි.

1. මුදල් අමාත්‍යාංශ වක්‍රලේඛ -01/2018(1) අනුව නියමිත අයදුම්පත්‍රය පිටපත් 04 කින් නිවැරදිව සම්පූර්ණ කල යුතුයි.
2. ණයවර ලිපියේ **බැංකුව විසින් පමණක්** සහතික කරන ලද පිටපත් 04ක් ඉදිරිපත් කල යුතුයි.
3. ජාතික හැඳුනුම්පතේ සහතික කරන ලද පිටපත් 04ක් ඉදිරිපත් කල යුතුයි.
4. සේවා විස්තරය ඇමුණුමක් වශයෙන් ඉදිරිපත් කර ඇති අවස්ථාවක දී එය ආයතන ප්‍රධානියා විසින් සහතික කර නිල මුද්‍රාව තබා තිබිය යුතුයි.
5. පළමු වරට අයදුම්පත් ඉදිරිපත් කරන නිලධාරීන් සඳහා ඉහත කරුණු වලට අමතරව පත්වීම් ලිපිය හා පත්වීම් ස්ථිර කිරීමේ ලිපියේ සහතික කරන ලද පිටපත් ඉදිරිපත් කල යුතුයි.

සැ.යු

- * නිවැරදි අයදුම්පත්‍රයේ 6.9 සඳහා සීමාවාසික පත්වීම් දිනය යෙදිය යුතුය. ඒ අනුව 6.12 වගුව සීමාවාසික කාලය ද ඇතුළත් වන පරිදි වත්මන් සේවා ස්ථානයෙන් ආරම්භ කර සීමාවාසික පත්වීම් දිනය දක්වා සම්පූර්ණ කල යුතුය.
- * 6.2 හා 6.11 සඳහා මුල් පත්වීම් දිනය යෙදිය යුතුය.
- * ඉහත සඳහන් කර ඇති ඇමුණුම් වලට අමතරව අයදුම්පතට අනවශ්‍ය ඡායා පිටපත් ඇමිණීම හා ඡායාරූප ඇලවීම අවශ්‍ය නැත.
- * ඡායා පිටපත් සහතික කිරීමේදී සහතික කරන නිලධාරියාගේ නම සහිත නිල මුද්‍රාව යෙදිය යුතුයි.

Application for Motor Vehicle Permit on Concessionary Terms under the Trade and Investment Policy Circular No. 01/2018 and subsequent amendments.

PART "A"

FOR OFFICE USE ONLY

Application No

(Please read the Circular carefully before completion of the application)

PART 'B' - PERSONAL INFORMATION OF THE OFFICER

01. Name (only in English block capitals) please keep a blank cage to separate words and initials

1.1 Name with initials :

A		B		P	E	R	E	R	A											

1.2 Name in full:

02. National Identity Card Number : 1 2 3 4 5 6 7 8 9 V

03. Private Address :

N	O		O	1																	
C	O	L	O	M	B	O		R	O	A	D										
G	A	M	P	A	H	A															

04. Private Telephone Numbers :

Fixed Telephone No										Mobile Telephone No.									
0	3	3	2	2	2	2	2	2	2	0	7	1	1	1	1	1	1	1	1

05. Details of previous Motor Vehicle permits obtained under concessionary schemes :

	Date	Month	Year	Date of Registration
1				
2				

PART 'C' - INFORMATION OF THE POST AND SERVICE PLACES OF THE OFFICER

06. Post and Service Place :

6.1 Present Post (only in English block capitals)

M	E	D	I	C	A	L		O	F	F	I	C	E	R				
C	O	N	S	U	L	T	A	N	T									

6.2 Date of appointed to the present Post : Date 01 Month: 01 Year 2000

6.3 Grade and class of the present Post: GRADE I / II/ CONSULTANT

6.4 Salary Code relevant to the present Post: SL -2 -2016 (MO) SL-3 – 2016 (CONSULTANT)

6.5 Present service place:

D		G		H		G	A	M	P	A	H	A						

6.6 Address of the present service place:

D		G		H		G	A	M	P	A	H	A						

6.7 Telephone Number and Fax number:

Telephone								Fax							

6.8 Ministry/ Provincial Council which belongs the present service place (only in English block capitals)

M	I	N	I	S	T	R	Y		O	F		H	E	A	L	T		
H																		
W	E	S	T	E	R	N		P	R	O	V	I	N	C	E			

6.9 Date of appointment to the eligible post under this Circular: Date 01 Month 01 Year 1999

6.10 Whether confirmed in this post? : YES

6.11 If confirmed, date of confirmation: Date 01 Month: 01 Year 2000

6.12 Details of the service periods (initiate with the present post)

Post and the work place	From			To			Total Period		
	Date	Month	Year	Date	Month	Year	Date	Month	Year
<u>MO - DGH</u> <u>GAMPAHA</u>	<u>02</u>	<u>04</u>	<u>2000</u>	<u>10</u>	<u>04</u>	<u>2019</u>	<u>08</u>	<u>-</u>	<u>19</u>
<u>RHO – BH</u> <u>WATHUPITIWALA</u>	<u>01</u>	<u>01</u>	<u>2000</u>	<u>01</u>	<u>04</u>	<u>2000</u>	<u>-</u>	<u>04</u>	<u>-</u>
<u>INTERN – BH</u> <u>WATHUPITIWALA</u>	<u>01</u>	<u>01</u>	<u>1999</u>	<u>31</u>	<u>12</u>	<u>1999</u>	<u>-</u>	<u>-</u>	<u>01</u>
Total							08	04	20

6.13 Details of no pay leave:

Post and the work place	From			To			Total Period		
	Date	Month	Year	Date	Month	Year	Date	Month	Year
Total									

PART ' D' - Details of the spouse/ Nominee

07. Details of the Spouse/Nominee

7.1 Full name of the spouse:

7.2 NIC Number of the spouse :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

7.3 If unmarried full name of the Nominee:

7.4 NIC Number of the Nominee :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PART ' E ' - DECLARATION OF THE APPPLICANT

I do hereby certify that the information furnished by me in this application is true and accurate to the best of my knowledge. I know that my application will be rejected in case of revealing the information provided by me is not satisfactory and also know that I am liable to penalty for submission of false information according to the rules and regulations prevailed at the time. Further, I agreed that the relevant concessions will be recovered from me and liable to any penalty under the prevailing terms and conditions if information furnished by me are found to be false, before or after importation/purchasing of the vehicle.

10/04/2019

Date

.....

Signature of the Applicant

PART ' F ' - RECOMMENDATION OF THE HEAD OF THE DEPARTMENT

My No.

Secretary,

.....

I examined the application datedand other relevant documents submitted to me by Rev/ Mr. / Ms.serving in the post of in this Department/ institution for a motor vehicle permit on concessionary terms in terms of the Trade and Investment Policy Circular No. 01/2018 and subsequent amendments thereto. I am satisfied that the officer has duly completed the application under the Circular No. 01/2018 and subsequent amendments and furnished all the relevant documents.

Accordingly, I certify that this officer has confirmed in an eligible post under the aforesaid circular and eligible for a motor vehicle permit on concessionary terms in terms of the Sectionof the above circular.

I certify that this officer does not come under any provisions not to be eligible under the circular and he/she has satisfied following conditions.

1. The officer has completed in the relevant post/s an active service period ofyears from to (Any time period which cannot be accounted for active service should be deducted).
2. The officer has been confirmed on the day/ days ofin the relevant post/s. (If the officer has served in several posts eligible for the permit, s/he should have been confirmed in all the relevant posts).
3. The relevant post/s was approved by the Department of Management Services onScheme of Recruitment (SOR) for the post has/has not been approved. The recruitment for this post was made/ was not made as per the approved SOR.
4. The officer has not been appointed to the/ a post on the basis of "Personal to Holder" or "Supernumerary". (If appointed on the basis of "Personal to Holder" or "Supernumerary" and later removed the same, mention in respect of this with the relevant time period/s).
5. i). There is no any preliminary investigation or formal disciplinary inquiry currently conducting against the officer.
ii). This officer has not been punished under the relevant provisions of the Establishment Code or any other relevant disciplinary procedures./This officer was made to punishment under the Sectionof the Establishment Code/similar disciplinary procedures on the offence/s committed on the day of However, the officer has completed 5 year service with good conduct, in addition to the required active service period at the date of the application is submitted.
6. There was no reason to take actions in terms of the Section 3.10 of the Circular./ It was decided to be made this officer as eligible by referring the decision of the Director General, Department of Trade and Investment Policy.

According to the above facts, I recommend that Rev/ Mr. / Ms..... is entitled to obtain a Motor Vehicle Permit on Concessionary terms under the TIP Circular No. 01/2018 and subsequent amendments thereto, and kindly submitted for Approval.

.....

Date

.....

Signature of the Head of the Department/Institution
and Rubber Stamp

Information relevant to the above Numbers are as follows:

Note:

- I. Delete the word/s not applicable
- II. Please provide information in annexure for clear reference, when it is required to provide information of several posts in filling the applications.

PART "G"

Recommendation of the Secretary of the Ministry

Serial No. of the Application:.....

My No:

Chief Secretary,
Western Province.

I hereby certify that afore-furnished details and information are completely accurate and I have personally satisfied about them. Accordingly, I hereby certify that, the applicant, Rev./Mr./Mrs./Ms..... has fulfilled all the requirements needed for obtaining a Motor Vehicle permit on Concessionary Terms under the Trade and Investment Policy Circular No. 01/2018(1) and I hereby recommend granting a permit to the applicant.

.....

Date

.....

Signature and the Official Frank of the Secretary of the Ministry

PART "H"

Approval of the Secretary

My no.....

Approval is granted/ not granted to the above application.

.....

Date

.....

Signature of the Secretary and the Rubber Stamp